Firstname Lastname

Dr. Dennis G. Jerz

LA101: Seminar in Thinking and Writing

DD Month YYYY

A Creative Title, Not a Boring Summary of the Assignment Instructions

Notice that there is no title page, and no special effects on the paper title (other than center alignment). Double click "Lastname 1" above, to add your last name to the template on the upper right corner of this page. I have reformatted from the MS Word defaults (Calibri 11, at a line spacing of 1.15, with extra blank spaces after paragraphs), to MLA style (Times New Roman 12, a line spacing of 2, with no extra vertical space anywhere). The typical academic paragraph is about a page long. I don't have that much to say in this quick sample paper, so these paragraphs will be a bit on the short side.

If your assignment is more than a paragraph long, don’t skip an extra space between paragraphs. Just hit the "Enter" key once to drop down a lone, and the "Tab" key to indent. In a bit, I will create the Works Cited page. You should alphabetize it by the author's last name. Any writing handbook will have a long section on exactly how to construct each Works Cited entry; I'm not going to attempt to cover that here. (What if there is more than one author? What if there is no author listed? What if I need to cite more than one source from the same author? Check your writing handbook for the gory details.) But I will include one useful model, for how to cite essays that appear in a collection. Now I'm going to force a new page, by holding down the control button, and hitting enter.

Works Cited

Smith, Joe. "How to Cite an Article from an Anthology." *The Self-Referential Anthology*, 3rd ed. Ed. Sally Editor *et al.* New York: Pretty Good Publishers, 2010.

Lastname, Firstname. "Title of an Essay from a Collection." *Title of the Collection.* [edition number]. Ed [short for "editor"]. Firstname Lastname [et al. is Latin for "and others" – you can do this if there's a long list of editors]. Publisher's City: Publisher's Name, Year.